



JOB DESCRIPTION
Director of Women's Ministry

MINISTRY PURPOSE

To provide godly leadership in developing, implementing, administrating and shepherding a comprehensive women's ministry.

QUALIFICATIONS

- A personal relationship with and love for the Lord that is growing and a desire to see others have that relationship.
- Spiritual and moral character, with a lifestyle that is consistent with the scriptural qualifications for biblical leadership. If applicable, committed to a healthy relationship with her husband and family.
- Agreement with and commitment to the Statement of Faith of Wayside Chapel.
- Holds to and teaches a soft complementarian view of women in leadership.
- Personal maturity, spiritual gifts, and breadth of experience to serve in a teaching and mentoring role with the Wayside staff and congregation.
- Ministry experience in a medium to large sized church, with demonstrated leadership, organizational and administrative abilities.
- Be theologically and interpersonally compatible with the pastoral staff and treat members of the body, community, and co-workers with honor and grace.
- Able to develop and work with a team to execute strategic goals in a mutually supportive and edifying manner to fulfill the ministry and vision of Wayside Chapel.

AREAS OF RESPONSIBILITY

- Work closely with and under the direct supervision of the Senior Pastor and Associate Pastor to engage in strategic planning, give oversight to staff and laity, and connect believers to one another and to the larger purpose of the church through Christ-centered curriculum, fellowship with one another, and service to the church and community.
- Research current trends and cast visionary ideas to the Senior Pastor, church leadership, and lay leadership teams to meet the needs of our ministry and to facilitate future growth and leadership development.
- Help create a sense of connectedness and commitment within the congregation through planning and implementation of special events, Bible studies, and outreach opportunities in our church and the community.
- Maintain communication and working relationships with all ministry areas of Wayside Chapel.
- Provide ongoing evaluation and improvements in discipleship and leadership development in and through Wayside Chapel.
- Provide a support system for women that nurtures and cares for them in their functional roles at home, work, and in the church.
- Build relationships that lead to the recruitment and development of emerging and seasoned leaders to serve in and through Wayside Chapel.
- Select and/or write curriculum for women's ministry and leadership development.
- Equip and inspire leaders, coaches, mentors, and apprentices.
- Provide support and encouragement for spiritual development of the female staff and staff wives at Wayside.
- Attend all pertinent staff, ministry, departmental meetings and retreats and actively contribute through sharing ideas and prayerful support to improve all aspects of the ministries of Wayside Chapel.
- Establish and administer the calendar and budget needed for her assigned ministries.
- Work closely with the entire pastoral staff to minister to the women of Wayside and their families through one-on-one discipleship, counseling, evangelism, hospital visitation, and friendship.
- Collaborate with other ministry staff to build strong Christian marriages through counseling, mentoring, Bible studies, and events.
- Assist as needed in all worship services and seasonal gatherings.
- Lead equipping, outreach, social and appreciation events for volunteers and ministry participants.
- Build relationships with members, visitors and the church community at large to develop reproducing disciples and promote unity in the body of Christ in San Antonio and beyond.